

Easily ship your internationa shipments with UPS.



# Choose UPS as the carrier for your international shipments.

Log in to your account and select 'New shipment' under 'Shipments'. Select the country to which you want to send your shipment (it is currently not yet possible to create UPS shipments to destinations within the Benelux). The option to choose UPS as a carrier will be immediately available.



### Within the European Union.

Within the European Union (except the Benelux), your parcels are delivered with UPS Standard (1 to 7 working days). Among the shipping options, you can choose UPS Express Saver for faster delivery if desired. This shipping option is called 'Delivered within 1 working day'.



### **Outside the European Union.**

Outside the European Union, you ship via the fast UPS Express Saver network as standard. Depending on the destination, your shipment will be delivered between 2 and 3 working days.

Please note: Once you create a UPS shipment and download the shipping label, shipping costs will be charged immediately.

	UPS Standard Standaard delivery	UPS Express Saver Expedited delivery	
Destinations	Within the European Union	Inside and outside the European Union	
Delivery time	Within 1 to 7 working days.	Within the EU: Within 1 working day. To USA: Within 2 working days. To Asia: Within 2 to 3 working days.	
Delivery to	Consumers and companies	Consumers and companies	
Delivery days	Monday to Friday	Monday to Friday	
Delivery attempts	Consumers: One delivery attempt, then the parcel is sent to a UPS location.	Consumers: One delivery attempt, then the parcel is sent to a UPS location.	
	Companies: Three delivery attempts, then the parcel is returned.	Companies: Three delivery attempts, then the parcel is returned.	

It is currently only possible to create a UPS shipment from your MyParcel account. We are working hard to make UPS available in the plug-ins as well. Learn more about UPS in the UPS Service Guide.





## **UPS Shipping Terms.**

Once you have created a shipment and selected UPS as the carrier, you have the choice of handing in your parcels yourself at a UPS location or having them picked up (collection service) at your address. Do you choose to have your parcels collected? The return address known to us will then be used as the collection address. If that address is not the desired pickup address, you can change your return address.

### **UPS** locations.

Would you rather hand in your parcels yourself? You can easily find the nearest UPS location via our location guide. Please note that different shipping conditions apply when you hand in your shipments yourself at a UPS location than when you have them picked up. Below you will see an overview of the shipping conditions.

	Haalservice	Inleveren UPS-locatie	
Length	Longest side maximum 274 cm	Longest side maximum 97 cm	
Weight	Maximum 70 kg	Maximum 20 kg	
Total parcel size	400 cm (total size = length + $2 \times$ width + $2 \times$ height).	300 cm (total size = length + 2 x width + 2 x height).	
Delivery timeframe	On working days between 8:30 am and 6:00 pm.	On working days between 8:30 am and 6:00 pm.	
Signature on delivery	Included as standard with delivery.	Included as standard with delivery.	
Insurance	Not included.	Not included.	

### If a shipment cannot be delivered, UPS will do the following:

- Private recipient: if a shipment cannot be delivered, the shipment will first be offered to the neighbors. If that is not possible, the shipment will be delivered to a UPS location. If it is not collected on time, it will be returned to the sender.
- · Business recipient: if a shipment cannot be delivered after three delivery attempts, the shipment will be returned to the sender.
- Return to sender: if a shipment is returned to the sender, 100% of the return costs will be charged as a surcharge.





### Rates.

The rate for a shipment with UPS is determined based on various characteristics of the shipment. When you create a shipment in the backoffice, the UPS rate for the shipment will be shown after entering the shipping details. The price for a shipment with UPS is based on:

- Weight
- Format
- Postal Code
- Business or private
- Parcel type (e.g. Standard or Express)

View the rates for all destinations in your account.

### Weight calculation.

The rate for both UPS Standard and UPS Express Saver is partly determined by the weight of your shipment. UPS distinguishes between the actual weight of the shipment and the volumetric weight. Is the actual weight higher than the volumetric weight? Then the actual weight applies to determine the rate. Is the volumetric weight higher? Then this weight is used to calculate the rate.

### Calculate the volumetric weight as follows:

- Measure the length, width and height of your parcel in cm.
- Multiply the sizes together and divide the number by 5,000

#### **Example calculation:**

Size:  $40 \times 30 \times 60 \text{ cm} = 72,000$ 

Volume weight: 72,000 / 5,000 = 14.4





# Surcharges (1/2).

Once you choose UPS as the carrier for your shipments, you may incur surcharges. Below, we have listed the common surcharges for you. When you create a shipment in the backoffice, after entering the shipping details, in addition to the rate, it will also be shown which surcharges apply to your shipment.

Specifications		Surcharge	
Fuel surcharge	UPS charges a variable fuel surcharge based on current fuel prices. The fuel surcharge applies to every shipment and is also calculated on the following surcharges and options:  Delivery to home address  Large parcel surcharge  Manual processing  Exceeding maximum dimensions	The most recent and complete information can be found ups.com.	
Address correction	If the address is incorrect and the correct address is in the same destination country, UPS will use its best efforts to locate the correct address and deliver the shipment.	€ 8,90	
Remote area collection and delivery service	UPS charges a surcharge for shipments delivered to areas outside the UPS service area. For more information, visit www. ups.com.	€ 0,53 per kg with a minimum of € 27,04.	
Return in case of unsuc- cessful delivery	All shipments that cannot be delivered by UPS even after measures have been taken will be automatically returned. UPS charges a surcharge for this.	Shipping costs + € 6,74	
UPS carbon neutral	UPS believes it is important to tackle climate change. The CO2 neutral surcharge compensates for the climate impact of the shipment by supporting environmentally responsible projects. Visit www.ups.com for more information.	Within the EU: € 0,20 Outside the EU: € 0,65	
Currency conversion rate	UPS charges an exchange rate surcharge for charges in a foreign currency.	0,75% of the amount to be converted.	
Duty and tax forwarding charge	For shipments to countries outside the EU, UPS charges a surcharge if the payer of import duties and VAT is not located in the country of destination.	€ 20,10	
Additional handling service	When the longest side is greater than 100 cm (but not greater than 274 cm), the second longest side is greater than 76 cm or the weight is greater than 32 kg (but not greater than 70 kg).	€ 10,75 + fuel surcharge	





# Toeslagen (2/2).

Specifications		Surcharge
Large parcel surcharge	When the length + belt circumference is more than 300 cm, but not more than 400 cm.	€ 54,30 + fuel surcharge
	Calculating belt size: (2x width) + (2x height)	Please note: when determining the shipping rate, a minimum of 40 kg is used by UPS in this case.
Over Maximum Limits	When a parcel is longer than 274 cm, weighs more than 70 kg or has a belt circumference of more than 400 cm.	€ 282 + fuel surcharge.
	Calculating belt size: (2x width) + (2x height	Please note: the large parcel surcharge is on top of this.
Peak surcharge	To ensure the quality of processing and delivery of parcels during extra busy periods, UPS charges a variable peak surcharge.	The most recent and complete information can be found at ups.
Residential delivery service	UPS charges a surcharge for shipments to residential addresses.	€ 3,42 + fuel surcharge

Important! UPS is strict on the dimensions and weight given. The moment these deviate it will result in a surcharge. For a complete list of surcharges, see the UPS <u>service guide</u>.